



About This Role:

K-State Research and Extension Reno County in partnership with K-State Research and Extension Local Food Systems is seeking a Local Food Fellow to complete the local food system project: Ark Valley Food Circle Local Food Directory.

This part time, 16-week fellowship will run from February 12 to May 31, 2024 (dates are flexible).

Responsibilities:

- Travel to visit and interview local producers, processors, and vendors in Reno County to gather information about their food products and how consumers can purchase them. Input that information into a database.
- Create a local foods directory of Reno County and nearby producers using a word processing program.
- Create a printed directory of local producers.
- Create an online directory that can be updated as needed.
- Complete final report to be submitted to K-State Research and Extension Local Food Systems Program Coordinator before finishing fellowship period.

Why Join Us:

We have a positive and supportive work environment centered around improving the lives of our community members. This directory will help address the growing desire of consumers to find healthy, locally produced foods. It will also support producers' ability to connect with the community to share their products and how to purchase them.

For more information about K-State Research and Extension Local Food Systems, please visit <http://www.kansaslocalfoods.org/>

We Support Diversity and Inclusion:

Kansas State University embraces diversity and inclusion. The university actively seeks individuals who foster a collegial environment and cooperative interactions with coworkers, students, and others. The University is dedicated to promoting the **Principles of Community**.

Location for Position:

This is a flexible position. Office space is available at the K-State Research and Extension Reno County office in South Hutchinson. Fellow will travel to visit producers throughout Reno County. Remote office work is also acceptable.

What You'll Need to Succeed:

Minimum Qualifications:

- Requires a high school diploma or equivalent.
- Ability to communicate effectively, both orally and in writing, with individuals, groups and through mass media and social media.
- Possess computer skills including email, internet, and Microsoft Office Programs.
- Driver's license

Preferred Qualifications:

- Experience working with individuals, groups, and co-workers to accomplish individual and/or group goals, as evidenced by previous leadership roles.
- Experience working with diverse audiences.
- Ability to create and format publications
- Ability to create online content

Other Requirements:

- Applicants must be currently authorized to work in the United States at the time of employment.

How to Apply:

Please submit the following documents to Amanda Lindahl, Local Food System Program Coordinator: alindahl@ksu.edu AND Pamela Paulsen: ppaulsen@ksu.edu.

1. Letter of interest
2. Resume

Screening of Applications Begins:

November 15, 2023

Stipend Amount:

\$5,440 for the 320 hour fellowship project

Equal Employment Opportunity:

Kansas State University is an Equal Opportunity Employer. All applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender, gender identity, age, national origin, disability, or status as a protected veteran.