KANSAS 4-H GENERAL PROJECT REPORT FORM 

**JUNIOR FORM for 4-H members age 7-9.** Fill out a project report form for EACH general project you are enrolled in. This form is used to report one year’s worth of 4-H project work. Please refer to the Guide to Kansas 4-H Project Recognition.

This Record Belongs to: Click or tap here to enter text. Year: Click here

4-H Club: Choose an item. Age (as of Jan 1): Click here

My Project is: Choose an item. Years in project: Click Years in 4-H: Click

As a person of character, who is trustworthy, responsible and fair, I have personally prepared this report and certify that it accurately reflects my project work. I will respect the judge’s final decision.

Record Approved by:

*4-H member*

*Date*

Record Approved by:

*Parent/Guardian Date*

Record Approved by:

*Club Leader Date*

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| **SECTION 1: PROJECT GOALS**Take goals written on [*Setting 4-H Project Goals*, 4H1100](https://www.bookstore.ksre.ksu.edu/Item.aspx?catId=1007&pubId=21479) and insert here.Include project goals of all types, i.e. learning goals, leadership goals, and citizenship goals. |
| **What** | **When?** | **Who is going to****help me?** | **Check if Accomplished** |
| Learn how to use watercolors | January | Sally Smith, my project leader |  |
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| **SECTION 2: PROJECT PRESENTATIONS & COMMUNICATIONS**Include all project-related communications, such as demonstrations, talks, newspaper articles, social media, digital media, blogs, YouTube videos, etc. Fill out only those boxes that apply. |
| **Date** | **Type & Topic** | **Location/Event** | **Result** |
| Jan 12 | Show & Tell “My Fishing Lure Collection” | 4-H Club Day | Blue |
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| **SECTION 3: PROJECT LEARNING EXPERIENCES**Include project meetings/workshops, field trips, at home project work, self-guided study and any other learning experiences related to your project. L (Local Club), C/D (County or District), R (Regional, more than one county/district),S (State), M (Multi-State), N (National), I (International). |
| **Date** | **What I Did** | **What I Learned** | **Level** |
| Mar. 14 | Attended sewing fun day in Manhattan | I learned about fabric choices & how to make a quilt block | C |
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| **SECTION 4: PROJECT EXHIBITS & SHOWCASE OPPORTUNITIES**Include project-related exhibits, entries and displays. May include 4-H events and non-4-H events such as school orcommunity showcases. Fill out only those boxes that apply. |
| **Date** | **Exhibit(s)** | **Location/Event** | **Result** |
| Sept. 10 | Snickerdoodle brownies | Kansas State Fair | Red |
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| **SECTION 5: PROJECT LEADERSHIP**Include all 4-H committees, action teams, offices and anything leadership related to your project. Leadership is teaching another person or a group skills or information and includes organizing or coordinating an activity.L (Local Club), C/D (County or District), R (Regional, more than one county/district), S (State), M(Multi-State), N(National), I (International). |
| **Date** | **What I Did** | **Meetings Held & Attended** | **Level** |
| July | Member, Fashion Revue Committee- helped decorate the stage | Went to 2 of 2 meetings | D |
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| **SECTION 6: PROJECT CITIZENSHIP/COMMUNITY ENGAGEMENT**Citizenship/Community Engagement means helping out in your community and serving others without compensation. Include all 4-H citizenship activities related to your project. L (Local Club), C/D (County or District), R (Regional, morethan one county/district), S (State), M(Multi-State), N (National), I (International). |
| **Date** | **What I Did** | **Time Given** | **Level** |
| Feb 13and 14 | Baked & delivered 4 dozen cookies to nursing home for Valentine’s Day | 3 hours | L |
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| **SECTION 7: PROJECT FINANCES**Document all financial transactions related to the 4-H project. Income is all the monies you receive from the sale ofservices, products, and premiums. Expenses are all the items you paid to support the project. |
| **Date** | **Description of Income or Expense** | **Income** | **Expense** |
| December | Purchased lumber and sanding supplies |  | $15.00 |
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|  |  | **Total****Income:** |  |
|  |  | **Total****Expenses:** |  |
|  |  | **Profit (+) or Loss (-)** |  |

**SECTION 8: PROJECT REFLECTION**

In the space provided below, complete each sentence. Please use age appropriate spelling, grammar and punctuation.

1. The part of my project that I am most proud of is…
2. The part of my project that my family helped me with was…

I received help from…

1. The most difﬁcult part of the project was…
2. The most important thing I learned in this project was…
3. Next year I want to…

**PARENT/GUARDIAN**: What did your child gain from this project?

**PARENT/GUARDIAN:** DATE:

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**Kansas State University Agricultural Experiment Station and Cooperative Extension Service**

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**SECTION 9: PROJECT PHOTOS**

*Include photos that demonstrate learning, leadership, & citizenship. Please label as such in the caption. Include the level of participation: L, C/D, R, S, M, N, or I. Limit 6 photos.*

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